

Hernan Santana

EXPERIENCE

CHILDREN'S HOSPITAL BOSTON, Boston, MA (09/2009 - current)
Div. Financial Manager, Hematology/Oncology Division, Dr. David Williams

HARVARD UNIVERSITY, Boston, MA (08/2008 – 9/2009)
Assistant Director of Research Administration, Harvard School of Engineering and Applied Sciences (SEAS)

BETH ISRAEL DEACONESS MEDICAL CENTER, Boston, MA (05/2006 - 08/2008)
Administrator - Signing Official - Office of Sponsored Programs (OSP)

BETH ISRAEL DEACONESS MEDICAL CENTER, Boston, MA (08/2003 - 05/2006)
Research Administrator - Signal Transduction Division, Dr. Lewis Cantley

RICALE TRAVEL AGENCY, Buenos Aires, Argentina (2000 - 2002)
Assistant Corporate Controller

CARREFOUR, Buenos Aires, Argentina (1999-2000)
Chief of Commercial Food Department and Sales Analyst

IBM – Buenos Aires, Argentina (1997 - 1998)
Accts Receivable Supervisor, Global Billing,

OTHER PROFESSIONAL EXPERIENCE

• NCURA

- National Council of University Research Administrators member 2008 to Present
- NCURA Region 1 Annual Spring Meeting - Program Committee Member (2011)
- Mentor Region 1 Mentor/Mentee Program (2010)
- National and Regional speaker (2008 - 2011)
 - NRSA Fellowships and Training Grants: Overview (2011)
 - Post-Award Case Studies: Learning from Experience (2011)
 - Hospital Cost Principles (2011)
 - Department or Central Administration: Ever Thought About Making the Switch? (2010)
 - Departmental and Central Office Research Administration Struggles: How can we help each other be successful? (2009)

• Harvard University Presentations

- Leadership Strategies for the Researcher (LSR) (2011)
- Overview of Sponsored Projects Administration (2009)

EDUCATION and TRAINING

• M. S., Boston University, Boston, MA - Science Degree with concentration in Administrative Studies and Finance, Graduated in May 2003

• B. S., Belgrano University, Buenos Aires, Argentina - Business Degree with concentration in Management and Marketing; 1995-2000

COMPUTER SKILLS

Windows Vista, and XP, MS Word, MS Excel, and MS PowerPoint, MS- Access, PeopleSoft, Adobe Acrobat Design form, Web Design, MS Project; MS Visio and programming software.